

Careers Education, Information, Advice and Guidance Curriculum 2023/24

		Key Stage 3			Key Stage 4		Key Stage 5	
		Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
				Impartial IAG. One to one meetings for EHCP and LAC	Impartial IAG. One to one meetings for referred, EHCP and LAC	Impartial IAG. One to one meetings begin.		
Autumn Term	September	Assembly - MFL Languages and careers	Assembly - MFL Languages and careers	Assembly - MFL Languages and careers	Assembly - MFL Languages and careers	Yr 11 students complete a 'Looking Ahead Questionnaire' to inform careers team of students' thoughts. "What Next Assembly" covering decisions for Post 16 x 2 Autumn 1 - Careers Programme during form time : Step into your Future programme	Year 12 parents information evening "Sixth Form and Beyond" held in October and UCAS Information Evening	Year 13 Parents evening in September to discuss the transition from Year 12 -13 in terms of academic progress. Individual support and guidance offered on UCAS, apprenticeships and post-18 options
	October	PHSE - Careers lessons x 3 - Careers, teamwork and enterprise skills, and raising aspirations. SOA DT Enterprise club. Black History month assembly with links to careers that are celebrated and acknowledged in history	PHSE - Careers lessons x 3 - Understanding the workplace, Equality, diversity and stereotyping, Finding accurate careers information and sources RAF Cadets talk. SOA DT Enterprise club. Black History month assembly with links to careers that are celebrated and acknowledged in history	PHSE - Careers lessons x 3 - Exploring careers, Making decisions about KS4 options, Qualifications and pathways. RAF Cadets talk. Black History month assembly with links to careers that are celebrated and acknowledged in history	PHSE - Careers lessons x 3 - Personal branding, Interview technique, CV writing. Computer Science/Creative i media students - Speaker, J Stewart,Sports interactive Football Manager game.	HAP Y11 Oxford university trip PHSE - Careers lessons x 3 - Planning for the future, Post 16 options and planning for the future, Making applications. Computer Science/Creative i media students - Speaker, J Stewart,Sports interactive Football Manager game.	Computer Science/Creative i media students - Speaker, J Stewart,Sports interactive Football Manager game. Launch of work experience with LHH	Personal statement writing clinics during study periods offered by Amy Khan. Computer Science/Creative i media students - Speaker, J Stewart,Sports interactive Football Manager game.
	November					Independent post 16 options assembly. Prospective Sixth Form Evening		Progress meetings in tutorials to discuss post 6th form options and support
	December			Year 9 options IAG appointments for referred students				
Spring Term	January		CV writing workshops - DWP. Stereotyping assembly - DWP	Year 9 Options Evening. Subject presentations		Year 11 parents information evening. Covers upcoming examinations and future considerations.	Progress Meetings in November and March for all Year 12 & 13 students to discuss progress, future plans etc	
	February		CV writing workshops - DWP	LMI session - DWP		College and training provider talks for students considering this route	Year 11 students invited to interview, following their application into sixth form - discussion between staff and student on subject choices, career aspirations etc	Mock interviews offered by various staff - Oxbridge candidates from the MAT, subject staff.
	March		DDD STEM Day - Activities involving science, technology, engineering and maths. e.g. planetarium, rockets, owls and ferrets, problem solving.	Year 9 DDDay. Inclusion in sport. Health and Fitness, teambuilding.	DDD - Trip to a university			
	National Careers Week 4th - 9th March	Assemblies for all year groups. Careers week activities Careers in the curriculum	Assemblies for all year groups. Careers week activities Careers in the curriculum	Assemblies for all year groups. Careers week activities Careers in the curriculum	Assemblies for all year groups. Careers week activities Careers in the curriculum	ASK Apprenticeship workshop/talks for yr 11. Police Careers Talk - open invitation. Assemblies for all year groups. Careers week activities Careers in the curriculum	Assemblies for all year groups. Careers week activities Careers in the curriculum	Assemblies for all year groups. Careers week activities Careers in the curriculum
	April		CV writing workshops - DWP		10 top performing students invited to the 6th form and Oxbridge outreach by Amy Khan-includes a talk in 6th form with outreach officer, and visit to Oxford Uni (follow up to Cambridge in Oct of Y11)	Get it for free' session - DWP NCS presentation - all yr 11	Work experience secured and preparations/expectations discussed	

Summer Term	May		CV writing workshops - DWP					Follow up meetings for UCAS applicants to ensure deadline for accepting offers in met. Discussion for those potential students entering clearing.
	June	PHSE - Careers lessons x 3 - Careers and Your Future, Jobs and Opportunties, Saving and Managing Your Money.	PHSE - Careers lessons x 3 - Digital literacy Online safety, digital literacy, media reliability and gambling hooks. SOA: Online stress	PHSE - Careers lessons x 3 - Enterprise and Employability Skills, Employment and financial managment, Finance and careers quiz.	PHSE - Careers lessons x 3 - Impact of financial decisions, debt, gambling and impact of advertising on financial choices. SOA: Gambling: risk, influences, help.			Students encouraged to sign up to Future First and be part of the Alumni during the signing ot process
	July	DDD - Race for the line	CV writing workshops - DWP	Year 9 DDD Take Your Child To Work Day. Year 9 DDD PSHE Day. (Anti youth violence, first aid, drugs/alcohol, mental health)	Year 10 DDD World of Work Days. Dream jobs, applications, interviews, teamwork, introduction to apprenticeships. Walsall college introduction.Army teambuilding. Post 16 choices session - DWP IAG - One to one meetings commence.	Transition into sixth form day	Work experience - 1 week followed by "Next Steps" - Year 12 to 13 - UCAS/apprenticeship	
	August					Results day support - C Leader, training providers	Results day support	Results day support
Open door policy for any student/parent/carer to access careers support, information and guidance. Email Careers Adviser							Student support advisors - support and advice for UCAS applications, work experience	
Careers Information and Guidance updates during year 11 form time. Updates also posted on CIAG Google Classroom for years 10/11							Tutorial programme - Weekly meetings for individual 1:1 support, small group and whole group work. Covers study skills, further education/work and apprenticeship applications.	
							Displays for University Open Days/initiatives with companies/apprenticeships are kept up to date in the KJ common room	
							Guest speakers as part of enrichment programme e.g. forensic linguist in March, Feeding Britain's future programme covering networking and career pathways in the food and grocery industry in June	
Careers Adviser available for parents evening appointments years 9-11							Attendance at UCAS convention for university applicants	
C & G curriculum - cohort of yr 9, KS4 students. Employability Skills							Year 12 and 13 careers channel in teams offering opportunities throughout the year	Guest speakers from industry and University
National Careers Week. Annually - March. Careers related lessons across the curriculum. Assemblies delivered to each year group (future careers). Business speakers invited, careers talks during the week.								
Up to date information about apprenticeships shared with year 11, 12, 13 students via Google Careers Classrooms							Year 12 students attend the Medics portal aspire event in Birmingham	
Access to careers software programmes- UNIFROG							Year 12 students attend Oxbridge conference within the MAT	
On going support for year 10/11 around CV development, searching for and applying for 6th form, college, apprenticeships and training, mock interviews							Year 12 Students involved in outreach opportunities support, skills and aspirations to realise students' potential	
Learning Performance Workshops for identified cohorts of students							Apprenticeship workshops from companies such as KPMG, Highways England	
Subject specific careers related units delivered plus visits, speakers and projects e.g Oxford University talk							Alumni programme ASPIRE - contact with former students	
		Think for the Future' Intervention programme for cohort of 50 year 8-11 students, every Monday.					Interview workshops during 'Next Steps' programme	
							Links with businesses offering interview and CV skill workshops	
							Social mobility foundation programme mentoring for disadvantaged prospective university students	