



Shire Oak Academy: Provider Access Policy

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact ***Mrs M Carter, Faculty Leader, Careers Leader***

Telephone: **01543 452518**; Email: **carter.m@shireoakacademy.co.uk**

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. This is set out in the academy's CEIAG policy.

The school policy on safeguarding sets out the academy's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The academy will provide a suitable venue for discussions between the provider and students, as appropriate to the activity. The academy will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre based in the academy library. The Resource Centre is available to all students during form, break and lunch times.

Approval and review

Approved (1.10.19) by Governors at Curriculum and Standards Committee

Next review: (1.10.22)

Signed: **Mrs Jane Mole** - Chair of Governors

Mrs Annabel Stoddart - Head teacher